

**Manufacturer's reference on
an application to become
authorised as an independent
inspector, maintainer and/or
repairer of franking machines
in the UK**





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We have received a request from the applicant detailed below to become recognised as a Royal Mail authorised independent inspector, maintainer and/or repairer of franking machines:

- 1) Please can you confirm that you are working with this applicant and they already supply your franking machines into the market, or propose to do so?

Yes/No:

Key contact name:	
Telephone number:	
Email address:	
Company registration number:	
Full name and address of company and registered address if different:	

- 2) The applicant has provided confirmation of the franking equipment they propose to inspect/repair/maintain, as set out below. Please confirm whether or not, to your knowledge, they are supplying these models to customers?

Yes/No:

Model No./name	Manufacturer	Frequency of inspection required by Royal Mail

- 3) Do you have any reason to doubt the applicant's ability to ensure the security of Royal Mail revenue collected through the machine, or do you have any other information that may put the integrity of the applicant in question?

Yes/No: If yes, please give details:

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- 4) Is there anything else you wish to add that may assist this application to become an authorised independent inspector, maintainer and/or repairer of franking machines?

Yes/No: If yes, please give details:

NB: Where necessary to verify information given, especially where of security of revenue or the integrity of the applicant are questioned in the reference, Royal Mail reserves the right to share the contents with the applicant, in order to allow them to put their response forward, before making any final decision on the suitability of the applicant. We will not accept any hearsay nor any information sent separately outside of the set process as valid information to influence any decision-making process, which is designed to be fair, objective and transparent.